

25 **Abstract**

26 To tackle urban overheating induced by the combined effect of global warming and intensive
27 urbanization, researchers have recommended assimilating microclimate-related strategies into urban
28 design practices. Field measurements, playing a central role in urban climatology, have been widely
29 applied worldwide. By reviewing the last five years' field measurement studies and existing guidelines
30 and standards from WMO (World Meteorological Organization) and ISO (International Organization
31 for Standardization), this study identified a gap between available guidelines and researchers' practical
32 needs to ascertain the collection of high caliber data. Therefore, dedicated guidelines are required to
33 explain the crucial conceptual and application issues and refine systematic field measurement methods.
34 This demand is particularly acute for microscale and urban environments. This study proposed and
35 explained integrated and comprehensive guidelines for systematic microclimate field measurements.
36 The suggested workflow included four main steps: formulating field measurement plan, preparing for
37 field measurements, sustaining measurement quality, and curating data. The complex and
38 heterogeneous environment in urban areas was carefully evaluated to hone the data acquisition
39 campaign and ascertain data quality. Relevant concepts and practices learned from existing guidelines
40 and standards, experiences from actual field studies, and recommendations from professionals were
41 distilled and incorporated into the guidelines. The significance of a complete report with full metadata
42 was emphasized. Detailed hints, precautions, recommendations, examples, and a metadata checklist
43 were provided as a helpful and actionable package of research procedures.

44

45 *Keywords:* Field measurement; Data curation; Urban microclimate; Tropical city; Metadata

46 **1. Introduction**

47 Due to the combined effect of global warming and intensive urbanization, many cities suffer
48 from the urban heat island (UHI) effect with severe heat stress for residents [1]. The menace of
49 accumulated heat may bring multiple negative impacts such as compromised human thermal comfort
50 [2], excess heat-related morbidity and mortality [3], additional cooling energy consumption [4], etc.
51 Research on urban microclimate has been widely conducted to deal with urban overheating and thus
52 integrated into climate-sensitive design strategies into urban design practices (e.g., Hong Kong Green
53 Building Council: Guidebook on Urban Microclimate Study; City of London: Wind Microclimate
54 Guidelines, Thermal Comfort Guidelines for developments in the City of London, etc.). Regarding
55 urban climatology research approaches, Oke et al. [5] classified them into four main categories: field
56 observation, physical modeling, empirical generalization and synthesis, and numerical modeling. Field
57 observation, relying on measurements of surface and atmospheric properties using sensors, has been
58 widely applied in previous decades and plays a central role in evaluating urban climate effects [5, 6].

59 Field measurements are fundamental to urban microclimate studies. They help researchers
60 obtain perceptual knowledge. The advantages include acquiring the most direct evidence of the 'real-
61 world' microclimate conditions [5, 7], portraying reliable results [8, 9] with a high temporal resolution
62 [10] as the first-hand information, etc. Numerous microclimate studies are mainly based on field
63 measurements, including assessing the thermal or human-biometeorological effects of the urban
64 environment [11-13]. Although numerical modeling is another widely-used research approach, field
65 measurement data are indispensable in model validation and calibration [14]. Due to using
66 "approximations" in numerical models and variations of simulation conditions, model performance
67 must be validated by field measurement data as the evaluation reference [15, 16].

68 Some guidelines, standards, and handbooks on meteorological measurements have been
69 published to clarify and standardize the measurement process. The Guide to Instruments and Methods
70 of Observation (WMO No. 8 guideline) [17], first published in 1950, served to standardize
71 meteorological measurements. It suggested a systematic way to establish stationary stations with
72 standard instruments. Unwin [18] summarized in 1978 some fundamental techniques for microclimate
73 measurements and explained their meaning. Ozawa et al. [19] published a book in 1965 focusing on
74 local climate measurements, introducing their experiences in instrument use, data collection, and related
75 field methods such as observing plant phenology, etc. Oke [20] developed guidance in 2006 for
76 meteorological observations in urban areas. Considering the complexity and heterogeneousness of the
77 urban environment. His guidelines on site selection and instrument exposure for urban stations have
78 been included in WMO No. 8 guideline since the 2008 edition [21]. Standards from the International
79 Organization for Standardization (ISO) and the American Society of Heating, Refrigerating and Air-
80 Conditioning Engineers (ASHRAE) were frequently adopted in human biometeorological studies. They
81 include ISO 7726-1998 Ergonomics of the thermal environment—Instruments for measuring physical
82 quantities [22], ISO 7730-2005 Ergonomics of the thermal environment—Analytical determination and

83 interpretation of thermal comfort using calculation of the PMV and PPD indices and local thermal
84 comfort criteria [23], and ASHRAE handbook–fundamentals [24]. For metadata, WIGOS (WMO
85 Integrated Global Observing System) metadata standard [25] was published in 2019. It classified the
86 meteorological metadata into ten categories, providing a set of tables detailing all the elements,
87 including definition, notes and examples, obligations and implementation phase.

88 Despite existing guidelines and standards about meteorological observations, when it comes to
89 microclimate field measurements in the urban environment, three issues of practical significance have
90 remained inadequately understood:

91 (1) Application scale

92 Currently, the seminal meteorological observation guidelines [17, 20, 25] refer to standard
93 climate stations designed to monitor the climate conditions at local scales and avoid microclimate
94 effects. Some standards in microclimate studies are initially developed for indoor or working thermal
95 environments [22-24]. The lack of complete guidance for outdoor microclimate measurement means
96 that researchers tend to use selected parts of different standards. Therefore, there is a need for guidance
97 focusing on the special needs of outdoor microscale measurement.

98 (2) Application location

99 The urban microclimate is a complex and heterogeneous consequence of diverse parameters
100 involving a wide range of natural and urban processes [20, 26]. The microclimate of high-density cities
101 is strongly affected by high-rise buildings, narrow street canyons, inhomogeneous urban fabric,
102 changeable anthropogenic heat/cooling/moisture, diverse vertical and horizontal exchanges of
103 momentum, complex human activities, etc. [20]. The urban conditions generate thermal environments
104 entirely different from rural or airport locations. In urban areas, it is impossible to conform to the
105 existing guidelines for site selection and instrument exposure [20]. The research design should consider
106 specific principles and concepts unique to urban areas to ensure meaningful observations. Due to
107 considerable spatio-temporal variations, the guidance cannot be rigid rules. It needs to guide researchers
108 to intelligent and flexible applications to match the complex and often unique realities of the specific
109 environment.

110 (3) Systematic workflow

111 Systematic guidance on the complete experimental workflow is needed. Some existing
112 guidance mainly focuses on equipment instructions, but few mention the whole experimental workflow,
113 including the pre- and post-processing. Oke et al. [5] reported that the researcher's ability to measure
114 and the record had significantly advanced in recent decades. However, the practical question of the best
115 way to observe in a complex and heterogeneous setting like a city has remained largely unanswered.

116 Therefore, it is essential to provide researchers with a systematic and comprehensive field measurement
117 workflow, providing a clear path to consider every detail in urban microclimate field measurements.

118 To solve these pending issues, this study aims to review critically recent literature and propose
119 a systematic approach to conduct microclimate field measurements appropriately at the pedestrian level
120 in tropical cities. The proposed guideline aims to ensure the systematization and reliability of
121 observations by standardization, preparations, and precautions. Our work is based on research
122 experiences in the tropics, applicable parts from existing guidelines/standards, and recommendations
123 from professionals. Four steps in microclimate field measurements will be elaborated: formulating field
124 measurement plan, preparing for field measurements, sustaining measurement quality, and curating data.
125 Where appropriate, examples and checklists are provided for illustration and reference.

126 **2. Reviewing microclimate field measurement studies**

127 To understand to what extent the available guidelines of field measurement could fulfil the
128 researchers' real needs, we attempted a condensed literature survey for the last five years of
129 microclimate field measurement studies in the tropics using the four-step workflow (i.e., formulating
130 field measurement plan, preparing for field measurements, sustaining measurement quality, and
131 curating data) as the analytic framework. The eligibility criteria "tropics" was defined by both location
132 (cities located in tropical (23.5°S–23.5°N) and subtropical (between 23.5–35°S and 23.5–35°N) areas
133 [27]) and climate zone (cities with a hot and humid summer, classified as type *A-* and *Cfa* in the Köppen-
134 Geiger climate classification [28]). Thirty-five papers have been reviewed (listed in Appendix A).

135 Some basic statistics were extracted from the papers, focusing on essential information that
136 needs to be reported (Fig. 1). All reviewed studies reported the most basic information of field
137 measurements such as date, time, country name, city name, number of stations, locations of stations,
138 measurement type, and measured variables. However, few studies reported the significant information
139 such as traceability, the uncertainty of measurement, and the procedure used to estimate uncentanty. In
140 reviewing the field measurement studies, four most frequently evaluated aspects can be considered:

141 (1) Measurement designs can be more conceived

142 A well-conceived measurement plan is a prerequisite for a successful field measurement
143 campaign. The pertinent details, including field site representativeness, instrumental techniques, field
144 day weather selection, etc., need to be considered carefully in the planning stage. For instance, the
145 selected measurement sites could not represent microclimate conditions demanded by the study
146 objectives in some reviewed studies. Regarding instrument selection, the lack of fundamental
147 understanding of the instruments' underlying concepts and measurement techniques may cause incorrect
148 choice or usage.

149 (2) Field measurement preparations can be more sufficient

150 Calibration is a critical step in minimizing measurement uncertainty by ensuring equipment
151 accuracy. However, only 29% of the reviewed studies included self or manufacturer calibration. This
152 omission is scientifically unacceptable because it would not be possible to quantify and control errors
153 or uncertainties to an acceptable level. Moreover, the consistency of the equipment's readings cannot
154 be ascertained.

155 (3) Operations can be more proper

156 Human errors and measurement errors may occur if the operation or equipment placement is
157 not proper enough. Instruments may obstruct and interfere with each other, such as the conflicts between
158 too closely-spaced radiation and wind-related sensors. The operation issues such as lacking enough
159 stable time ahead, regular checks, and data saving may influence the final results. These essential issues
160 are often overlooked or neglected.

161 (4) Metadata can be more complete

162 According to WMO (World Meteorological Organization), all the information or data about the
163 measurement data, e.g., how, where, when and by whom the data were recorded, gathered, transmitted
164 and managed, is called metadata [29]. It is essential to keep a good metadata record because their absent
165 or missing parts could incur difficulties attributing any variations over time to changes in climate per
166 se [5]. The Global Climate Observing System (GCOS) Climate Monitoring Principle describes the
167 significance of metadata as "(Metadata) should be documented and treated with the same care as the
168 data themselves" [25]. However, almost none of the reviewed articles have reported comprehensive
169 metadata.

170 **3. Suggested field measurement workflow**

171 The suggested field measurement workflow and proposed steps were illustrated in Fig.2.

172 *3.1. Formulating field measurement plan*

173 *3.1.1. Establishing clear measurement objectives*

174 The clarity in expressing the objectives for conducting a field measurement study is essential
175 to its success. Two of the most common research objectives are: (1) to evaluate the outdoor thermal
176 environment and its driving factors [12, 30-53]; (2) to assess the outdoor human thermal comfort
177 condition and thermal perception, from both subjective and objective perspectives [54-63]. Sometimes,
178 both research purposes may appear in the same study. Clear understanding of research objective can
179 facilitate realization of the plan, such as site selection, microclimate variable selection, required spatial
180 (horizontal and vertical) and temporal resolution, etc. It also allows selecting appropriate instruments
181 and deploying them correctly and efficiently [5].

182 *3.1.2. Determining field measurement type*

183 The microclimate field measurement types are threefold: stationary (fixed), mobile, and flow-
184 following measurements[5] and the choice of measurement type depends on the research aim. The
185 stationary approach, generally the most commonly used one, observes urban microclimate at regular
186 time intervals as the atmosphere passes by a fixed point in space. The temporal characteristics of
187 different weather elements in the designated urban environments can be assessed. However, it has
188 limitations like poor mobility and high demand for instruments and personnel[64]. The mobile approach
189 permits sampling urban microclimate over space by moving the sensors through the urban atmosphere.
190 Mobile traverses can overview microclimatic diversity in urban environments. A "stop-and-go" strategy
191 is a variant of the mobile approach. It includes stops at some specific points of the transect to take
192 measurements [5]. This strategy is particularly suitable in cities with heterogeneous urban covers within
193 a small area, such as Hong Kong, Singapore, etc. The mobile measurement data can supplement
194 stationary station networks [5]. The flow-following method is a special form of mobile measurement to
195 visualize the flow by tracking the selected air parcel(s) movement using balloons, bubbles, and colored
196 gas or smoke [5]. This guideline will not discuss the flow-following measurements due to their low use
197 frequency in microclimate field measurements.

198 *3.1.3. Selecting and characterizing field study sites*

199 3.1.3.1. Site representativeness

200 The results of the field observations can represent the range of urban areas is called site
201 representativeness. Every surface and object at the measurement site result in the microclimate of the
202 site and its immediate vicinity. The typical scales of urban microclimates extend from less than one
203 meter to hundreds of meters, related to the dimensions of individual buildings, trees, roads, streets,
204 courtyards, gardens, etc. [20]. An urban station has relatively homogeneous urban covers, not
205 influenced by relatively large occluded patches of anomalous covers [20]. It may represent the general
206 climate condition of a relatively large domain. For example, in a street canyon zone in a densely built-
207 up part of a city, its site dimensions (height, width and length) can represent the surrounding
208 neighborhood on a large scale because of the homogeneous urban form. Therefore, there is no need to
209 set many measurement sites in this case, and a limited number of stations can record the microclimate
210 'typical' of that zone. In contrast, a site in a hilly or coastal location is unlikely to represent the zone's
211 climate. Instead, a network of measurement sites is required to assess the spatial microclimate
212 characteristics [5, 21]. As site representativeness varies by location, measurement sites should represent
213 the urban characters in question [65].

214 3.1.3.2. Site selection

215 The most common way to investigate the thermal effect of urban elements is the control variable
216 method. It can compare the thermal conditions among sites with different characteristics and

217 distributions of urban morphologies, ground covers, shading conditions, surrounding landscape
218 elements, etc. [32-35, 40, 47]. Oke [20] summarized four most important basic features to select
219 potential sites, i.e., the urban structure, urban cover, urban fabric, and urban metabolism. Potential sites
220 should have the highest probability of finding maximum effects.

221 Currently, LCZ (Local Climate Zone) [30, 39, 41] is commonly applied as a reference for
222 selecting a specific urban form. Land-use categories are also used [62], but they mainly depict the
223 function rather than the physical form of the urban area [20]. Moreover, the research design should
224 include the heat releases from air conditioners and vehicles in urban areas.

225 For some specific studies, additional criteria need to be considered. Two examples are used to
226 illustrate this idea. For studies including a questionnaire survey, the following participant-related
227 criteria can be considered in selecting measuring sites:

- 228 ● Visible and accessible to most participants [57];
- 229 ● Diverse outdoor activity facilities and spaces for varying the crowd activities (e.g., outdoor
230 seating like bench and planter ledge) [42, 48, 53, 57].

231 For studies focusing on the thermal effect of an individual tree, the candidate sites can follow
232 some criteria to avoid surrounding thermal influence:

- 233 ● Sites with sample trees with diverse tree crown characteristics [51, 53, 63];
- 234 ● the sample tree stands independently with little space sharing with neighbor trees or other
235 features [51, 60, 63];
- 236 ● No overlapping shade between the sample tree and any neighbor features [12, 51, 60, 63];
- 237 ● Sites with a high sky view factor allow almost unobstructed solar access and energy
238 dissipation by outgoing terrestrial radiation [66].

239 The route should be designed to cover most of the typical and representative urban conditions
240 for mobile measurements. The selection principles for fixed sites described earlier also apply to the
241 design of mobile measurement routes. An effective measurement route should not take too much time
242 to traverse. Otherwise, the background meteorological conditions may have changed too much between
243 the start and finish time to compromise the accuracy of mobile data correction [55]. Besides, for a more
244 robust temporal correction, it is highly recommended that the mobile route should be designed to pass
245 locations where fixed long-term weather monitoring stations are located [67]. If not feasible, the fixed
246 reference point needs to be selected for synchronized background weather measurements (more details
247 are provided in section 2.5).

248 Field studies should consider the availability of permitted spaces [54] and electrical power (if
249 needed). Oke [5] suggested that "it is helpful to identify potential 'friendly' site owners" like institutional,
250 public or business concerns such as schools, universities, utility facilities and transport arteries because
251 "they often possess security from vandalism and may allow connection to electrical power". Also,
252 advance field trips cannot be omitted since it is impossible to fully understand site conditions in detail
253 from digital maps or satellite images. The planned route should be traversed at least once before
254 launching the field measurement, particularly for mobile measurements. Through advanced field
255 surveys, problems that could occur during the traverse, such as inaccessibility of specific locations,
256 could be identified at an early planning stage. Appropriate and timely amendments can be made. At the
257 planning stage, site selection criteria and considerations should be documented in detail and
258 implemented accordingly.

259 3.1.3.3. Field site documentation and metadata

260 Field sites must be accompanied by metadata to fully document the geographical and
261 meteorological conditions of the local environment and site characteristics. This guideline suggests a
262 metadata checklist (Table 1) for a comprehensive microclimate field observation concerning the
263 WIGOS Metadata Standard [25] and reviewed studies.

264 (1) Geographical and Meteorological Background

265 In a microclimate study, the city's basic geographical and urban climate information must be
266 collected (details are shown in the checklist, Table 1). It would be good to provide more quantitative
267 information about the urban climate, such as the annual/monthly mean/maximum/minimum air
268 temperature and relative humidity, as well as the annual/monthly wind rose, selecting depending on the
269 research purpose (an example is shown in Fig. 3).

270 (2) Site characteristics

271 Two kinds of information are necessary to describe the measurement sites: (1) site map and
272 photos; (2) qualitative and quantitative descriptions. Examples of site aerial photographs and ground
273 images are shown in Fig. 4. Oke [20] suggested using an aerial photograph as the local scale map
274 because it furnishes details of buildings and trees. Site photos, including panoramic ones, can provide
275 a perspective view, supplementing details at the pedestrian level. For research on specific objects such
276 as trees, it would be better to show an overview of the sample trees [12, 60, 63]. To give a view of the
277 sky occlusion conditions, fisheye photos are commonly applied [30, 36, 39, 44, 47, 49, 54, 55, 57, 59,
278 61].

279 Qualitative site descriptions include dominant land use, building types and materials, plant
280 types and species, ground cover materials, anthropogenic heat/cooling conditions, traffic conditions,

281 etc. LCZ classification, a worldwide standard in UHI studies to classify urban morphologies and natural
282 landscapes, is commonly used for the basic description of the local urban form [30, 36, 39, 41].

283 Quantitative site descriptions are important because the urban morphology parameters can be
284 objectively compared and analyzed in assessing the thermal effect of different sites. Frequently used
285 urban morphology parameters and their definitions are listed in Appendix B. The sky view factor (SVF)
286 is the most popular one to represent the shading level in spaces containing buildings, trees, and
287 landscapes. Its strong correlation with outdoor thermal comfort has been demonstrated [68]. Regarding
288 the buffer size in urban morphology parameter calculation, 10 m [49], 20 m [46], 150 m [61], 250 m
289 [62], 300 m [69], 500 m [62], 750 m [62] were used in previous studies. Sensitivity tests should be
290 conducted because the suitable buffer size varies from research areas and selected parameters [61].

291 *3.1.4. Ascertaining microclimate variables and instruments*

292 3.1.4.1. Instrument specifications

293 Air temperature, relative humidity, wind speed and direction, radiation, and surface temperature
294 are the five common microclimate variable types included in existing guidelines and standards [5, 22,
295 70].

296 Regarding instrument selection, many studies referred to the ISO standards [22, 23, 70] for
297 measuring range and uncertainty. ISO 7726 listed two instrument specification requirements according
298 to the extent of the thermal annoyance to be assessed, i.e., the comfort standard and the heat stress
299 standard [22]. The former is for the moderate environment (approaching comfort conditions) and may
300 not meet the requirement to measure the summertime outdoor urban microclimate. For environments
301 subject to great or even extreme thermal stress, the heat stress standard is summarized in Table 2.
302 Despite ISO 7726's original intent for indoor environments, its heat stress standard has a wide measuring
303 range that may suit outdoor measurements. Its appropriateness should be carefully assessed before use.
304 WMO listed the operational measurement uncertainty and instrument performance requirements in its
305 Annex 1A. It presents general requirements that have been used in urban climatology and synoptic,
306 aviation, and marine meteorology [17].

307 Regarding response time, WMO applied the term "time constant", referring to the time taken
308 for the sensor to indicate 63.2% of a step-change in measurement [17]. It is recommended to have a 20
309 s time constant for thermometers, hygrometers, and radiometers, 1 s for wind direction measurements,
310 and a 2–5 m distance constant (usually expressed as response length) for wind speed measurements
311 [17].

312 If the response time of the instrument is much faster, it is necessary to take samples and filter
313 or average them [21]. The sampling interval is the time between successive observations, which should
314 not exceed the largest time constants of all the devices and circuitry preceding the acquisition system

315 [21]. In general, radiation studies need a very short sampling interval (such as 10 s [54, 56]) as the short-
316 and long-wave radiation changes rapidly in urban environments. WMO mentioned that the output
317 averaging time is 1 min for most weather-station instruments and 2 and 10 min for wind speed and
318 direction [17]. It is also worth noting that instruments with fast response times is a must in mobile
319 measurements, especially in vehicle-based platform-based mobile measurement and transient outdoor
320 pedestrian thermal comfort measurements [71].

321 Instrument selections should consider traceability to ensure valid measurement results. Since
322 various instruments have been deployed in different measurement approaches worldwide, only items
323 with assured traceability can generate reliable and comparable measurement data. The Commission for
324 Instruments and Methods of Observation (CIMO) in WMO highlighted that the absence of
325 measurement-result traceability would lead to questionable effectiveness of WIGOS. Therefore, CIMO
326 emphasized the importance of a "calibration strategy for traceability assurance" [17]. With assured
327 traceability in measurement results, SI (The International System of Units), one of the international
328 well-accepted standards, can be connected with high confidence. To achieve traceability, the calibration
329 is conducted by accredited laboratories with national accreditation bodies certifying their executed
330 quality management system by ISO/IEC (the International Electrotechnical Commission) 17025 or by
331 CIPM MRA (International Committee of Weights and Measures, the Mutual Recognition Arrangement)
332 [17]. It is recommended to select sensors calibrated in accredited laboratories with ISO/IEC17025.

333 3.1.4.2. Instrument selections

334 (1) Air temperature and humidity

335 The sensors used in general meteorological stations to measure air temperature and humidity
336 are appropriate in urban areas, including their accuracy and response characteristics [20]. For humidity
337 sensor selection, the suitable operational environment listed in the instrument specification should be
338 followed. In some cities located in tropical or subtropical climate zones where the relative humidity
339 may exceed 90% in wet season. Many humidity sensors or loggers are not designed for such a humid
340 environment.

341 The temperature and humidity sensors may be heated by radiation sources such as the sun and
342 surrounding warm urban surfaces (such as a sunlit wall, road, or a vehicle with a hot engine, or it may
343 receive reflected heat from glass building envelopes [20]). Under extremely unfavorable conditions, the
344 air temperature could be overestimated by up to 25 K [17]. Therefore, a radiation shield or screen with
345 proper ventilation should be applied to minimize radiative exchange between the instrument and its
346 surroundings [20, 22]. The following hints can be considered in selecting the thermometer and radiation
347 shield:

- 348 ● WMO recommended electrical thermometers for temperature measurements [17].

- 349 ● Three means can reduce the radiation effect on the probe: (1) lower the emission factor of
350 the sensor; (2) reduce the temperature difference between the sensor and the adjacent walls;
351 (3) increase the coefficient of heat transfer by convection by raising the air velocity around
352 the sensors (forced ventilation) and reduce the sensor size [72]
- 353 ● Use an aspirated shield to maximize convection and avoid warm air formation around the
354 probe [21]
- 355 ● The varied devices and shielding methods for microclimatic temperature measurements
356 have been summarized in [73]
- 357 ● Additionally, for the vehicle-based mobile measurement, the thermometer needs to be at a
358 sufficient distance from the vehicle body surface, and a larger radiation shield should be
359 used to block the heat radiated from the surface [67].

360 (2) Wind speed and direction

361 For wind speed and direction, various anemometers based on different techniques have been
362 summarized in ISO 7726. Their selection mainly depends on wind characteristics in the urban study
363 areas. In tropical high-density cities, the pedestrian-level wind behaviors can be highly irregular due to
364 mechanical effects induced by a densely built environment and thermal effects induced by unstable
365 atmospheric stratification [74]. The changeable wind behaviors can be further complicated by variations
366 of prevailing wind induced by monsoon seasons and local sea-land circulations induced by
367 heterogeneous terrain and complex coastline [75]. Thus, accurate measurements of urban wind
368 conditions require proper anemometers. The following guidelines can be considered in selecting
369 anemometers:

- 370 ● Variations of wind direction: To capture the turbulent flow in tropical urban areas,
371 measurements should preferably select omnidirectional or three-directional anemometers
372 (e.g., omnidirectional hot-wire, hot-sphere and pulsed wire anemometers, as well as more
373 advanced ultrasonic and laser-doppler anemometers) [22]. Alternatively, unidirectional or
374 bi-directional anemometers (e.g., unidirectional hot-wire and cup and vane) can be applied
375 for the unidirectional-flow situation (e.g., street-canyon-channeling flow or unaffected
376 upwind flow), or the vertical component of wind speed is not of interest.
- 377 ● Magnitude of wind speed: As tropical urban areas usually suffer from weak wind
378 conditions [76], instruments with limited measurement ranges and accuracies in calm
379 conditions should be avoided. For example, hot-wire anemometers are insensitive to
380 angular changes in the velocity vector normal to the wire axis [77] and thus can be
381 inaccurate at low speed with strong turbulence intensities. Another example is cup and

382 vane anemometers which can record wind speed below a threshold value erroneously as
383 zero [78].

384 ● Intensity of wind turbulence: The selected instruments are expected to have sufficient
385 measurement frequencies to provide information on wind turbulent intensities. This
386 information provides valuable supplements to understanding flow behaviors, given that
387 turbulent diffusion plays a crucial role in transporting air and heat in urban areas [79]. This
388 information also serves Air Ventilation Assessment (AVA) in Hong Kong [76] and other
389 cities [80-83].

390 ● Tolerance to adverse conditions: Some anemometers (e.g., hot-wire and laser-doppler) are
391 easily affected by adverse weather or surrounding conditions and should not be used during
392 rain, typhoon and high-temperature drift [84, 85].

393 Other pioneering guidelines on selecting anemometers focusing on specific spatial scales and
394 boundary layer climates are available [20-22, 78].

395 (3) Radiation-related variables

396 Regarding radiation, the mean radiant temperature (MRT) is a key variable for investigating
397 the radiative exchange between the human body and the surrounding environment [22]. ISO 7726
398 assessed several measuring and calculation methods for MRT estimation [22, 78, 86]. The following
399 guidelines provide hints for selecting the MRT estimation method and globe thermometer:

400 ● The six-directional technology is deemed the most accurate method for MRT estimation
401 [87], even though the globe method is more frequently-used due to simple instrumentation
402 and easy access. If the budget allows, using three pairs of pyrgeometer and pyranometer
403 facing six directions at each site can measure twelve separate components of net radiation.

404 ● Globe size: The Ø150 mm black-painted copper globe thermometer mentioned in ISO
405 7726 [72] is unsuitable for the urban environment with rapidly varying outdoor radiative
406 fluxes and air velocity because of its long response time (20–30 minutes)[22]. Ø38 mm or
407 Ø40 mm is recommended due to their faster response, portable size, and small heat
408 capacity [38, 78]. A globe thermometer can be custom-built by placing a thermocouple
409 wire in the center of a table tennis ball that is painted black [71].

410 ● Globe color: Medium grey color is recommended by both ISO 7726 (1998) [72] and
411 ASHRAE Handbook–Fundamentals [24], due to its similar absorptivity with the outer
412 surface of clothed persons when exposed to solar radiation [22, 78].

413 ● Globe shape: An ellipsoid-shaped sensor can give a closer approximation of the shape of
414 the human body for both standing and seated situations. Still, the spherical shape has
415 proven to work rather well, at least in mid- to high-latitude climates [78, 86].

416 It would be more direct to measure radiation fluxes by meteorological radiation instruments.
417 WMO classified the meteorological radiation instruments into several categories: pyrheliometer,
418 sunphotometer, pyranometer, pyrgeometer, and pyrradiometer [21]. The net radiometer, consisting of a
419 pyranometer pair and a pyrgeometer pair, is commonly used in microclimatic radiation studies [40, 54,
420 56, 57] due to its high accuracy and recording of four variables. One net radiometer can be used for
421 MRT estimation [78, 88], while three net radiometers can be assembled to measure six-directional short-
422 and long-wave radiation.

423 (4) Surface temperature

424 Contact and non-contact measurements are the two main approaches for measuring surface
425 temperature. Their advantages and limitations are summarized in Table 3. For the contact approach, it
426 is recommended to use an ultrafine-wire thermocouple in sunny environments because it can provide
427 temperature estimates with adequate accuracy for most purposes, at a substantially higher accuracy than
428 the majority of common devices [73]. For non-contact (infrared) sensors, an accurate measurement of
429 surface temperature requires knowledge of the long-wave emissivity of the object and the radiant field
430 surrounding the object. An internal or external reference temperature is required to make absolute
431 surface temperature measurements [72].

432 3.1.4.3. Instrument metadata

433 Once the measuring microclimate variables and their corresponding instruments are determined,
434 the instrument-related metadata should be documented in detail. The recommended metadata items and
435 their definitions are listed in the metadata checklist (Table 1). The WMO No. 8 guideline mentioned
436 that the wording "an accuracy of $\pm x$ " is common but less precise, and it should be replaced by "an
437 uncertainty of x " [17]. The instrument specification should be noted

438 3.1.5. Picking the reference station

439 A reference station is indispensable in both stationary and mobile measurements to ensure that
440 the source of the thermal effect is indeed from the urban elements in question. In mobile measurements,
441 the data from the reference station can be used to conduct the elevation correction or temporal data
442 correction [55] to adjust that data in accordance with the diurnal change of the weather elements.

443 However, the distance between field sites and the local weather station should be considered to
444 judge its suitability as a reference. Otherwise, the researchers should set up a dedicated urban weather
445 station in a nearby open area. This urban reference station aims at monitoring the local climate. It should
446 avoid extraneous microclimate influences or other local or mesoscale climatic phenomena that may

447 complicate the urban record. Oke [20] recommended centering the urban station in an open space where
448 the surrounding aspect ratio is approximately representative of the locality, i.e., the areas of reasonably
449 homogeneous urban areas without large patches of anomalous structure, cover or materials. The detailed
450 standards for urban station installation and site selection can be found in [20, 21].

451 *3.1.6. Choosing the field day weather*

452 The field day weather selection depends on the research objectives. In summer, field
453 measurements were usually planned to be in “sunny days [12, 38, 48, 57, 62, 63]” or “fair clear sky
454 days [39, 40, 54, 59]”. The selection should ensure hot climate conditions and avoid interferences from
455 other factors such as cloud cover and participation [47, 49, 57]. Partly cloudy days were also selected
456 because in some cities (e.g., Guangzhou, Hong Kong, Taipei, and Naha), cloudy days are more usual
457 than clear sky days in summer [56]. Since questionnaire surveys and micrometeorological
458 measurements may be conducted at different urban sites and repeated several times, a common weather
459 type should be chosen to minimize the variations among observation days [39].

460 “Typical summer days” or “representative days” are commonly used concepts to assess the
461 specific effects of the main weather conditions [43, 89]. The typical weather scenarios are based on
462 climatic normal data in the past decades computed by the local weather bureau [90]. For the definition
463 of “typical/representative days”, a threshold criterion can be applied based on local weather data for the
464 typical-day selection [89]. For example, Jim et al. [89] selected the “typical summer sunny day” in Hong
465 Kong as the day with 700 W/m^2 of average daytime solar radiation and no or little rainfall.

466 *3.1.7. Deciding the field date and time*

467 In general, the extreme conditions, i.e., the hottest part of the day (around 15:00) [36-38, 71] or
468 the strongest incoming solar radiation of the day (12:00–13:00) [91], should be considered in most
469 microclimate research, guided by study objectives. For human thermal comfort studies, research objects'
470 outdoor activity time should also be considered [36, 48, 49, 54, 57]. In cities of subtropical South China,
471 residents tend to start outdoor activities from about 15:00 in summer, regardless of weekends or
472 weekdays [54, 92].

473 Regarding mobile measurements in urban areas, Oke [20] suggested the best time to be a few
474 hours after sunset or before sunrise on nights with relatively calm airflow and cloudless skies. The
475 selected period should maximize the differentiation of urban micro- and local climate differences. It
476 should also avoid the period of rapid changes in weather variables which can make meaningful spatial
477 comparisons difficult. In “stop-and-go” measurements, Qi et al. [64] recommended a 10–15 min moving
478 and measuring time from one stop point to the next to optimize data collection quantity and
479 meteorological data simultaneity. A 10 min interval can be adopted for large-scale measurements and
480 15 min for small-scale ones.

481 Outdoor field measurements should meet contingencies by repeating the experiment more than
482 once to determine if the data were a fluke or represented the normal case. Particularly for wind speed
483 measurements, measurements at a designated spot should have sufficient durations and preferably be
484 repeated several times as the urban flow can be highly unstable.

485 *3.2. Preparing for field measurements*

486 *3.2.1. Calibrating instruments*

487 3.2.1.1. Calibration under controlled conditions

488 The recommended method to calibrate instruments is using the service provided by accredited
489 laboratories with ISO/IEC 17025 or with CIPM MRA. This approach can yield the most accurate
490 measurement results. However, it is a costly method if many instruments have to be deployed. Instead,
491 as inspired by CIMO, an alternate approach can be adopted. Portable calibration devices that have been
492 regularly calibrated at accredited laboratories can be utilized to conduct calibration.

493 Take electrical resistance thermometers as an example. Referring to the WMO No. 8 guide [17],
494 comparison calibration can be conducted. By exposing the instrument in a stable and controlled
495 condition, which usually can be established by a climatic chamber or well-mixed liquid bath, a
496 comparison against reference standard thermometers at the designated temperature can be made.
497 However, one limitation is that it is time-consuming if the planned testing range is wide, thereby hardly
498 obtaining a continuous calibration result at every desired temperature point. Nevertheless, the air
499 temperature range common in the field should be tested to ensure precise and accurate results. The
500 uncertainty of each instrument at specific temperatures should be documented to permit data adjustment
501 (if any) in the post-processing stage.

502 The following subsections provide a condensed overview of calibration approaches to raise
503 awareness of the importance of calibration. Specific detailed calibration procedures of instrument types
504 can be found in the WMO No. 8 guidelines [17].

505 3.2.1.2. Field test in the actual environment

506 Besides calibrating instruments in controlled conditions, field testing of instruments has been
507 commonly adopted to conduct calibration [56]. Nevertheless, the data quality may not be as high as the
508 calibration techniques mentioned in Section 3.1.1. In other words, the actual uncertainty of individual
509 instruments may be larger.

510 If data comparison with official operational weather stations is adopted, it is recommended to
511 calibrate beside the operational instruments. As most operational weather stations are not accessible to
512 the public, the tested instruments can be placed proximal to the operational weather station with a
513 similar urban environment for several hours under fine and cloudy weather conditions. This setup
514 ensures that the data obtained by the instruments to be deployed are not biased under different weather

515 conditions. The tested instruments should be placed at the same elevation from the ground as the
516 benchmark sensors in the weather stations since some microclimate variables (e.g., wind speed) are
517 sensitive to heights within the urban canopy [79].

518 Another common approach compares instruments. All instruments are placed close to an open
519 field with homogeneous cover, with the same exposure to sunlight and wind for hours. Such site
520 conditions can avoid urban structures such as buildings or trees that only cast influences on individual
521 instruments. In other words, the instruments to be tested should be measuring the same environmental
522 conditions. It is also suggested to have field testing under different weather conditions to understand
523 the performance of the instruments thoroughly. Then, the difference in measurements of individual
524 instruments can be recorded. This method can confirm the bias range of each instrument.

525 As calibration methods and field testing may affect data quality, it is recommended to state and
526 describe the methods in future research publications.

527 3.2.2. *Maintaining instruments*

528 Frequent and proper maintenance is necessary to ensure high quality of data across different
529 instruments [17]. Both preventative and corrective maintenance should receive adequate attention. The
530 former includes regular checking and inspection of instruments, and the latter refers to repairing or
531 replacing broken instruments. Regular preventative maintenance can reduce the frequency of corrective
532 maintenance [17, 93]. The following subsections describe general reminders for instrument
533 maintenance; the details can be found in the WMO No. 8 guideline [17].

534 3.2.2.1. *Keeping instruments clean*

535 In urban areas, air pollution is a severe problem. In particular, particulate matters deposition
536 may reduce sensor sensitivity and measurement accuracy. Air pollution may exert more impact on the
537 following instruments:

- 538 ● The accumulated deposition may intensify radiation errors [17], thereby reducing the
539 shield's effectiveness, increasing the temperature inside and hence possibly overestimating
540 the ambient temperature.
- 541 ● Mechanical anemometers (e.g., cup and vane) consist of moving parts; their performance
542 can be degraded by physical damage and bearing friction and corrosion due to accumulated
543 dust [17] and sand particles.
- 544 ● The sensitivity and accuracy of the transducers or scanning head of ultrasonic and laser-
545 doppler anemometers may be reduced by accumulated dust or trapped substances.

546 ● Dust and aerosol depositions can lower the transmissivity of the radiometer's glass dome.
547 WMO suggested cleaning the glass dome while avoiding abrasions by blowing off loose
548 depositions on the glass dome before wiping it very gently [17].

549 3.2.2.2. Storing instruments in shaded and dry locations

550 According to the manufacturers' instructions, instruments should be stored in safe temperature
551 and humidity levels. To prevent moist air ingress, sensitive items should be stored in shaded and dry
552 locations and waterproof cases with desiccators. This protective measure is essential in hot-humid
553 locations, where the relative humidity can often exceed 90% or even reach 100% continuously for
554 several days at ground level.

555 The direct contact of the electronic components with water droplets from condensation or
556 rainwater should be avoided, even if some instruments are stated as waterproof. In the worst condition,
557 the sensors can malfunction with direct contact with water. In addition, condensation, triggered by
558 temperature differences, should be avoided. Water droplets will change radiation transmission. For a
559 radiometer, this will introduce errors to the radiation flux readings. For many hot places, air
560 conditioning is commonly used to alleviate indoor thermal comfort in summer. If the pyranometer is
561 cooled indoors before deploying in the field under hot conditions, condensation of water droplets on
562 the radiometer's glass dome will reduce measurement accuracy.

563 3.2.2.3. Checking regularly

564 Regular checking is needed for all instruments. For electrical resistance thermometers, WMO
565 suggested identifying any changes in the electrical characteristics by a specialist [17]. Regarding the
566 artificially ventilated radiation shields, WMO highlighted the crucial need to check regularly [17]. As
567 the fan's efficiency can affect the effectiveness of minimizing the shield microclimate, maintenance of
568 the fan can assure the realization of its full potential. For mechanical anemometers used for an extended
569 period, corrective maintenance may be required to replace the critical wind-sensing components (e.g.,
570 transducers or scanning head).

571 3.2.3. *Developing a weather monitoring system*

572 3.2.3.1. Stationary measurement

573 For commercial all-in-one weather stations, it is relatively easy to deploy by mounting the
574 weather stations according to the manufacturers' instructions. Some could be mounted without difficulty
575 on a tripod.

576 If sensors from different manufacturers are chosen, the research team can assemble a weather
577 station, as illustrated in Fig. 5. It includes a TESTO 480 Digital Meter (Testo SE, Titisee-Neustadt,
578 Germany) placed inside a waterproof polymer box fixed on a tripod. The probes for air temperature,
579 relative humidity, wind speed and globe temperature extend outside the box through waterproof cable
580 connectors. A naturally ventilated white radiation shield covers the temperature and humidity probe to

581 guard against direct insolation and precipitation. For wind measurements, a non-directional probe for
582 turbulence measurement is adopted. It is more sensitive to the slight wind changes, making it suitable
583 for urban measurement where the air flow at the pedestrian level is very weak. Besides, a black globe
584 is a temperature probe installed in the center of a table tennis ball of 38 mm diameter painted black.
585 Three sets of radiometers (Apogee Instruments, Logan, UT) are mounted outside the waterproof
586 polymer box to measure the net radiation from six directions. This setup is suitable for measuring the
587 essential weather elements. Additionally, according to study objectives, thermocouples for measuring
588 wall surface temperature, leaf surface temperature and ground surface temperature can be added. It
589 should be noted that the instruments must not obstruct or interfere with each other, especially wind
590 sensors and radiometers. The detailed instrument specifications are listed in Appendix C.

591 Regardless of the type of weather station, it is usually mounted at the height of 1.1 m [22, 30-
592 36, 41, 43, 45] to 2 m (WMO [17]) above ground on a flat surface. This height aims to measure the
593 ambient conditions exposed to standing or walking pedestrians. In some human-biometeorology-related
594 studies, a height of 0.6 m is applied to represent a sitting person [22, 32, 78]. Suppose the anemometers
595 are directional in response, such as one with a unidirectional propeller. Wind sensors should be oriented
596 to the wind direction of interest [22] and maintained at the same horizontal level at different sites.

597 3.2.3.2. Mobile measurement

598 As mentioned in Section 2.5, a benchmark station is required for elevation, spatial and temporal
599 data correction. Commercial all-in-one and self-assembled weather stations can be used in traverse
600 observations like the stationary station. The mobile measurement systems can be mounted on various
601 platforms, such as a vehicle, bicycle, cargo bike, cart, portable tripod, and backpack [5, 94] (Fig. 6).
602 Vehicle platforms can collect roadside data in traverse observations. However, in the "stop-and-go"
603 strategy, the idling of vehicles for minutes may not be allowed at the roadside in some busy urban
604 districts. Using a bicycle or walking is more flexible. They can overcome the limitation of the road
605 network, vehicle access and idling in urban environments. The measurement systems should keep
606 enough distance between the operator and sensors to avoid obstructing solar and terrestrial radiation
607 and wind. Complementary structures may be used to separate the instruments. However, it may make
608 the measurement system heavier and more visible, particularly for backpack platforms. The
609 simultaneous location and time data should be marked by a Global Positioning System (GPS) unit to
610 monitor the traverse observations. Fig. 5(b) provides a backpack set-up used in previous research, which
611 can be found in [71].

612 3.2.4. *Organizing field measurements*

613 3.2.4.1. Recruiting and training student helpers

614 For multiple field measurements established simultaneously, it is not easy to monitor every
615 station at the same time. It is essential to recruit helpers, preferably university students, who should
616 receive systematic training:

- 617 ● The basic operation of instruments to ensure their normal and uninterrupted operation.
- 618 ● Actions to take to handle urgent situations such as unexpected precipitation.
- 619 ● Writing the observation log.
- 620 ● Conducting questionnaire surveys, if needed.

621 3.2.4.2. Seeking permission for site access and use

622 Permission for site access and use should be secured at the planning stage. The available date
623 and time for measurement at sites should be double-checked. It is essential for measurements involving
624 multiple sites to coordinate the team members according to the site's available timeslots to achieve a
625 smooth implementation.

626 It is essential to check the availability of external power sources at the sites. If a power supply
627 is unavailable, sufficient charged batteries should be prepared in advance.

628 3.2.4.3. Checking weather forecasts

629 Checking weather forecasts is an important step in confirming field measurements' timing under
630 the target weather conditions. Jim et al. [90] suggested that for a given weather scenario, two days
631 before, it should have a similar weather scenario to minimize the effect of antecedent weather. Thus,
632 the monitored sunny day should be preceded by two sunny days, and the same is true for cloudy and
633 rainy days.

634 The weather forecast allows planning the field measurement schedules as it provides hints to
635 identify preferred weather scenarios. However, as weather forecasts are based on global and regional
636 scale numerical models involving data assimilation, there could be changes in forecast results when
637 time passes. Hence, the forecast should be checked daily to confirm the suitable measurement days.

638 3.2.4.4. Preparing accessories and spares

639 Unexpected incidents could happen in the field. To ensure smooth measurement, some
640 accessories or spares should be prepared:

- 641 ● A spare set of monitoring systems (if possible) with tripods. If the resource is limited, the
642 systems should be meticulously checked to confirm normal functioning before field
643 launching.

- 644 ● Cable ties, scissors and tapes. For self-assembled systems, faults may appear in the
645 mounting materials after long transportation and usage. These accessories are needed for
646 urgent and temporary fixation.
- 647 ● Batteries or power banks with corresponding cables and connectors. The type to be
648 prepared depends on the instruments used. Details of the power supply of the parts should
649 follow the manufacturers' instructions.
- 650 ● Cordon tape and "do not touch" signs. They are needed to remind pedestrians not to disturb
651 the measurement, especially in urban locations with pedestrian traffic.
- 652 ● Contact information of the person in charge. In the form of a weather-proof placard, this
653 information can be attached to the cordon tape to allow helpers or pedestrians to establish
654 phone or email contact.
- 655 ● Waterproof cloth for the system. This can provide essential protection to the system against
656 sudden showers before relocation.
- 657 ● Stationery to be used in the thermal comfort questionnaire survey.

658 3.2.4.5. Setting instruments

659 Some instrument setting procedures can be completed before field launching to minimize the
660 workload in the field:

- 661 ● Synchronize the clocks of all instruments. To ensure simultaneous data acquisition by
662 different instruments and data comparison, it is important to keep the instrument
663 synchronized to the official standard time. If the thermal comfort survey is also conducted,
664 the time kept by interviewers should also be synchronized with the instrument one.
- 665 ● Set the unit to the designated SI units. For example, degrees Celsius should be used for
666 temperatures and m/s for wind speed. Keeping common units for data analysis saves time
667 and work for conversion at a later stage. Moreover, the units should be consistent
668 throughout the field measurement period.
- 669 ● Check the power remaining in the instrument. The instruments should be fully charged
670 before being deployed in the field, as battery replacement could disrupt the measurements.

671 3.2.4.6. Scheduling on the measurement day

672 Sometimes, unexpected early morning showers may develop at field locations, even on a day
673 predicted to be fine weather. In this case, decisions to postpone the field measurement should be
674 considered, especially for thermal comfort surveys. Even though no showers may fall later on the same
675 day, the land surface's evaporative flux will be altered compared with a day without early morning

676 showers. As a result, the perceived relative humidity of interviewees may be affected to induce a bias
677 in the responses to the outdoor thermal comfort survey.

678 Since each instrument has its own response time, it is better to turn on the instruments before
679 the formal starting time to allow for "spin-up time". Due to the sensors' thermal inertia, a thermometer
680 requires a certain period to reach equilibrium. ISO 7726 suggested leaving at least 1.5 times the probe's
681 response time (90%) [22]. Regarding globe thermometers, the commonly used Ø38mm grey globe can
682 reach thermodynamic equilibrium within 5 min based on indoor tests [86].

683 Another merit of starting earlier is to spot any suspected faults in the instruments and their
684 setups. Issues such as insecure mounting, power shortage and mistakes in instrument settings can be
685 detected and corrected in the opportunity time window.

686 *3.2.4.7. Preliminary testing*

687 Preliminary testing could be regarded as the rehearsal for the live measurement. By conducting
688 preliminary testing of the whole range of procedures, from planning to data analysis, helpers can learn
689 the operations in the on-the-job mode. Moreover, potential issues in any part of the measurement
690 campaign could be discovered to allow timely modifications or improvements. Therefore, live
691 measurements can be conducted smoothly.

692 *3.3. Sustaining measurement quality*

693 *3.3.1. Checking equipment and data storage regularly*

694 After starting the measurements, all equipment should be checked at least once every two hours,
695 ascertaining their proper working order and operational status, such as remaining battery power,
696 instrument orientation, and sensor mutual interference condition. For instruments without built-in
697 automatic data saving, the saved data should be checked hourly or more frequently.

698 *3.3.2. Keeping an observation log*

699 Few studies have mentioned keeping an observation log during field measurements. Although
700 the data loggers can track weather variations, there is still a need to record the field conditions during
701 field measurements. Through the log, details of field conditions can be recalled. Although a
702 standardized format is rarely found, keeping a consistent format is an essential point:

703 A comprehensive log can include the following information

- 704 ● List the date and time of the field measurement. The date-time format should be
705 standardized to prevent confusion. Markov [95] suggested using the names of the month
706 instead of numbers.

- 707 ● State the location of field measurements, especially if measurements are established in
708 various locations on the same day.
- 709 ● Keep the serial numbers of instruments at each site, particularly for a study using many
710 sites. This can help distinguish the data files from many dataloggers.
- 711 ● Describe the site weather. This record is vital for areas where the local weather conditions
712 may differ from the general weather forecasts. In summer, the local cloud coverage and
713 showers triggered by high temperatures in the afternoon are common. A clear sky at one
714 site does not represent the same at other sites. Therefore, detailed local sky conditions
715 should be logged to assist in data interpretation.
- 716 ● The cloud cover conditions affect the measurement results significantly, particularly for
717 the radiation-related variables such as MRT and incoming solar radiation. In urban areas,
718 the cloud cover conditions can quickly vary in spatial and temporal dimensions. Using the
719 daily average cloud amount reported by the weather station is not enough for urban
720 microclimate analysis. In conducting field measurements, the cloud cover should be
721 recorded by photographs every one or two hours and reported in oktas in the observation
722 log.
- 723 ● Take notes regarding special field conditions, including but not limited to the time and
724 duration of unpredicted precipitation, the time of large vehicles idling beside roadside
725 stations, and suspected sudden malfunctioning of instruments. Any conditions suspected
726 to affect weather measurements should be recorded in detail.
- 727 ● Attach photographs of the field environment. The measurement environment may vary
728 continually in urban areas, influenced by the vagaries of weather, human activities, and
729 other unexpected events and circumstances. A camera can monitor the field measurement
730 process, particularly in mobile measurements. The photographs should be taken from
731 different directions during the field measurement, as some minute details may not be
732 adequately described in words in the logbook.

733 3.3.3. *Responding to unexpected conditions*

734 3.3.3.1. Natural influence

735 Unexpected precipitation may frequently occur in field measurements. Afternoon showers are
736 common in tropical and subtropical summer. Large-scale numerical models used in weather forecasts
737 have limitations, so local-scale sudden showers may not be reliably predicted. Besides, the varied urban
738 landscapes and terrains may generate their atmospheric feedback to bring specific weather to different
739 sites. For example, in summer, thunderstorms may occur in the rural areas while the weather could

740 remain fine in the city center. Therefore, nowcast for precipitation at different field locations and radar
741 images should be enlisted to prepare for unforeseen precipitation, especially in summer.

742 The instruments' International Protection Marking (IP code) can tell whether they can satisfy
743 the waterproofing needs for outdoor deployment. If the rain is about to fall, the save buttons should be
744 pressed immediately (if any). The microclimate monitoring system should forthwith be moved to the
745 nearest rain shelter, or at least covered by a rainproof cloth. Rainwater on the thermometer sensor can
746 bring evaporative cooling dependent on the local airflow [17]. Whether the field measurements should
747 continue after the rainfall or whether the measured data on that day can be included in the data analysis
748 depends on the research aim.

749 3.3.3.2. Human disturbance

750 Keeping pedestrians from the instruments is necessary to avoid blocking the incoming solar
751 radiation and wind and causing measurement uncertainty. Usually, 0.5m is sufficient. A temporary
752 warning cordon line can be installed in stationary measurements to keep pedestrians at bay. At least one
753 student helper should stay at the site to ensure the safety of instruments and guard against disturbances.
754 Any unexpected happenings should be recorded in detail on the logbook.

755 3.3.4. Collecting meteorological data of the field day

756 After completing field measurements, the local meteorological data of the field day should be
757 collected in time for data analysis. In general, the data of the field day can be downloaded from the
758 local weather station website shortly after the target date. It is recommended to collect the
759 meteorological data from the nearest urban station.

760 Moreover, the actual weather on the field day may differ from the forecast. It is necessary to
761 use quantitative criteria to check whether the expected weather condition has been satisfied within an
762 acceptable margin.

763 3.4. Curating data

764 3.4.1. Formatting data

765 Data formatting involves two main steps: digitization and database-building. The first step
766 converts observations archived on paper or other media to the digital form as Excel spreadsheets or a
767 similar machine-readable format. Generating output files with a consistent format and designated units
768 from the dataloggers can save time on cumbersome manual manipulation of file formatting. The
769 database-building step converts the digitalized observations into the format and schema of the database
770 and adds the observations to it [96].

771 3.4.2. *Processing data*

772 3.4.2.1. MRT estimation

773 In estimating MRT by the globe method, the diameter of the globe in the equation provided by
774 ISO 7726 [72] should be recorded in meters, not in millimeters. Standard and localized recalibrated
775 MRT estimation methods were summarized in [97].

776 3.4.2.2. Human thermal comfort index calculation

777 In analyzing the thermal environment and outdoor human thermal comfort, human thermal
778 comfort indices such as PET (Physiological Equivalent Temperature) [98], SET (Standard Effective
779 Temperature) [99], UTCI (Universal Thermal Climate Index) (see: <http://www.utci.org/>), COMFA
780 (COMfort Formula) [100] (see: [https://research.arch.tamu.edu/microclimatic-
781 design/COMFA/index.html](https://research.arch.tamu.edu/microclimatic-design/COMFA/index.html)) are commonly used. The justifications for choosing an index should be
782 elaborated on in the report. Details on the essential characteristics of the indices are summarized in
783 [101].

784 3.4.2.3. Averaging

785 Averaging is common in the data analysis step to manage the raw data. The averaging duration
786 depends on research aims. The 5 min period is frequently used in reviewed studies [42, 44, 54, 57]. For
787 MRT estimated by the globe method, some researchers recommended the 10-min average values [35,
788 86, 102] because this approach can render the results more consistent with those acquired by the more
789 accurate six-dimensional technique (cf. Section 2.4.2 (3)). The effect of rapid changes in the radiation
790 fluxes can be smoothed, and the sensor could follow them rather consistently. The WMO suggested a
791 typical example of sampling every minute and averaging by 10-min brackets.

792 3.4.2.4. Correcting the mobile measurement records

793 If the benchmark station has a continuous measurement record, it is necessary to "calibrate" the
794 mobile traverse data against the stationary benchmark station [5]. Regarding the "stop-and-go"
795 measurements, the first 5 min of data should be eliminated to improve the measurement accuracy [64].
796 Qi et al. [64] reported that to eliminate the first 5 min of air and globe temperature data can improve
797 accuracy by about 20% and 30% respectively.

798 3.4.3. *Controlling data quality*

799 Processed data quality control deals with comprehensive checking of temporal and internal
800 consistency, evaluation of biases and long-term drifts of sensors and modules, malfunction of sensors,
801 etc. [103]. Five quality control flags are used to classify the measured data: *good* (accurate; data with
802 errors less than or equal to a specified value); *inconsistent* (one or more parameters are inconsistent);
803 *doubtful* (suspect); *erroneous* (wrong; data with errors exceeding a specified value); *missing data* [103].

804 The erroneous data can often be identified in detailed data analysis. For example, the measured
805 data are erroneous if dew point temperature > air temperature; wind direction = 00 but wind speed ≠ 00;
806 or wind direction ≠ 00 but wind speed = 00, etc. [103].

807 When erratic value occurs, the primary causes should be ascertained. The field videos, field
808 photos, and observation logs can be evaluated for human or other measurement errors. The apparent
809 aberrations may be valid data, demanding detailed explanation and analysis. The data treatment
810 approach for errors and outliers should be reported with explanations, regardless of the omission or
811 retention decision.

812 Deletion and imputation are two common techniques to treat the missing values. The reasons
813 for choosing the treatment techniques should be reported clearly.

814 **4. Conclusion and future work**

815 This guideline provides a systematic and actionable workflow of microclimate field
816 measurement procedures in urban areas under tropical climates. The standardization of the multiple
817 steps is based on literature reviews and long-term tropical microclimate research experience. A four-
818 step scheme in microclimate field measurements was presented and discussed in detail, i.e., formulating
819 field measurement plan, preparing for field measurements, sustaining measurement quality, and
820 curating data. Applicable concepts and techniques were tapped from guidelines and standards, relevant
821 studies' experiences and professionals' recommendations were incorporated into appropriate parts of
822 our synoptic guidelines. Experience, hints, recommendations, precautions, examples, and a metadata
823 checklist were provided for researchers' reference. Despite the proposed guideline based on research
824 experiences in the tropics, pieces can also be applied in other climate zones but need careful
825 consideration.

826 By reviewing the last five years' field measurement studies and the existing guidelines and
827 standards, Knowledge gaps between existing practices and researchers' practical needs were found.
828 Regarding existing guidelines and standards, the inappropriate application scale and location and the
829 lack of a systematic workflow have limited their applications to outdoor microclimate field
830 measurement. The continued shortage of comprehensive and appropriate guidelines could bring ill-
831 conceived measurement design, insufficient preparation, improper operations, and incomplete report of
832 field measurement studies.

833 In conducting field measurements in urban areas, it is necessary to apply guiding principles
834 rather than rules and adopt a flexible approach. Experiment design, data quality control, and complete
835 report are the three main domains of field measurements. Choosing field sites that conform to research
836 purposes is fundamental and critical for a successful experiment in an urban area. Instrument selection
837 should consider the application scenarios, instrument specifications, and traceability. Data quality

838 control can include measurement operations and data processing. A detailed experiment and
839 contingency plan are critical because some errors creeping into the measuring process cannot be
840 eliminated later. The significance of a complete report, i.e., incorporating the full metadata, has seldom
841 been prescribed or stressed in previous field measurement studies. This pitfall has been duly emphasized
842 in our guidelines. Comprehensive metadata ensures comparability among studies, enabling further
843 meta-analysis.

844 An important component of refined guidelines is standardizing the questionnaire design in
845 human thermal comfort research. They include upgrading and standardizing crucial issues such as
846 question-wording, question order, subjective judgment scales for outdoor environment, consideration
847 for special populations (e.g., children, the elderly, the disabled, etc.), survey data post-processing, and
848 questionnaire metadata report.

849 More accumulated experiences in urban microclimatology under diverse conditions and
850 circumstances cannot be more emphatically stressed for a successful data acquisition campaign.
851 Learning from current guidelines and standards and field measurement studies is important. However,
852 the precious extensive experience of researchers and professionals can be recorded and shared for
853 continual honing of the measurement methods and precautions.

854

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858

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Fig. 4. Examples of site aerial photographs and ground images.

Fig. 5. An example of the self-developed weather monitoring systems: (a) the stationary station type; (b) the type for mobile measurement.

Fig. 6. Various mobile measurement systems.

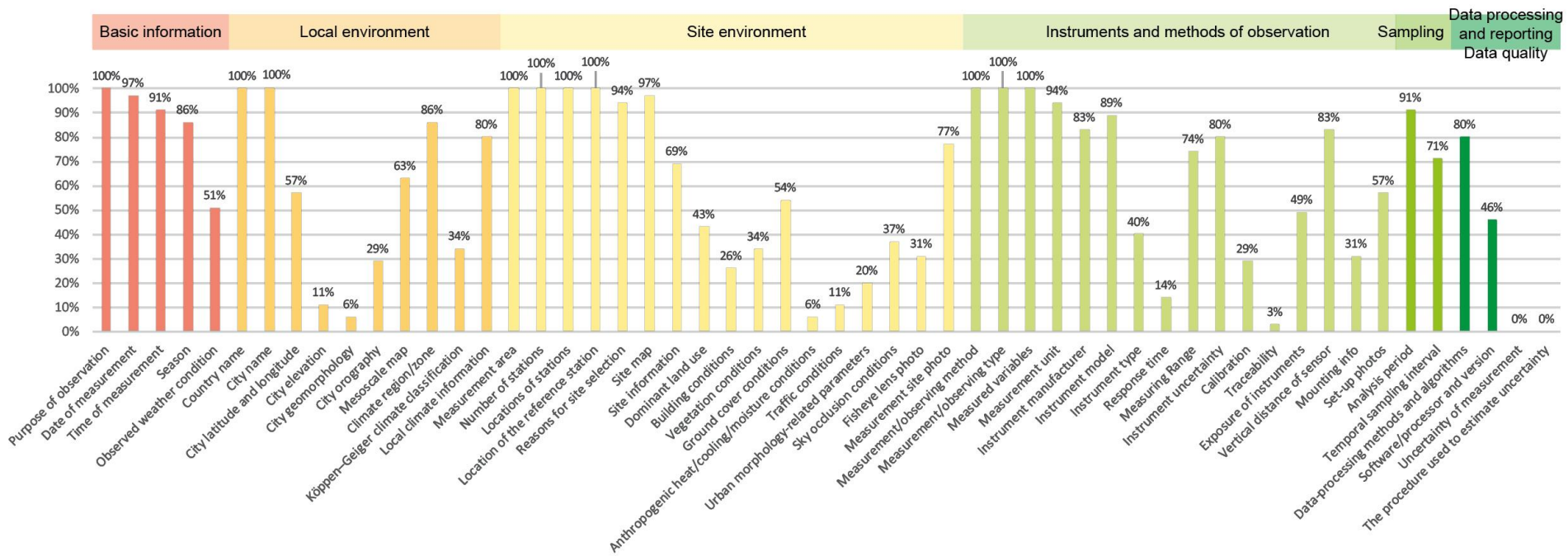


Fig. 1. The percentage of reviewed papers that reported essential information.

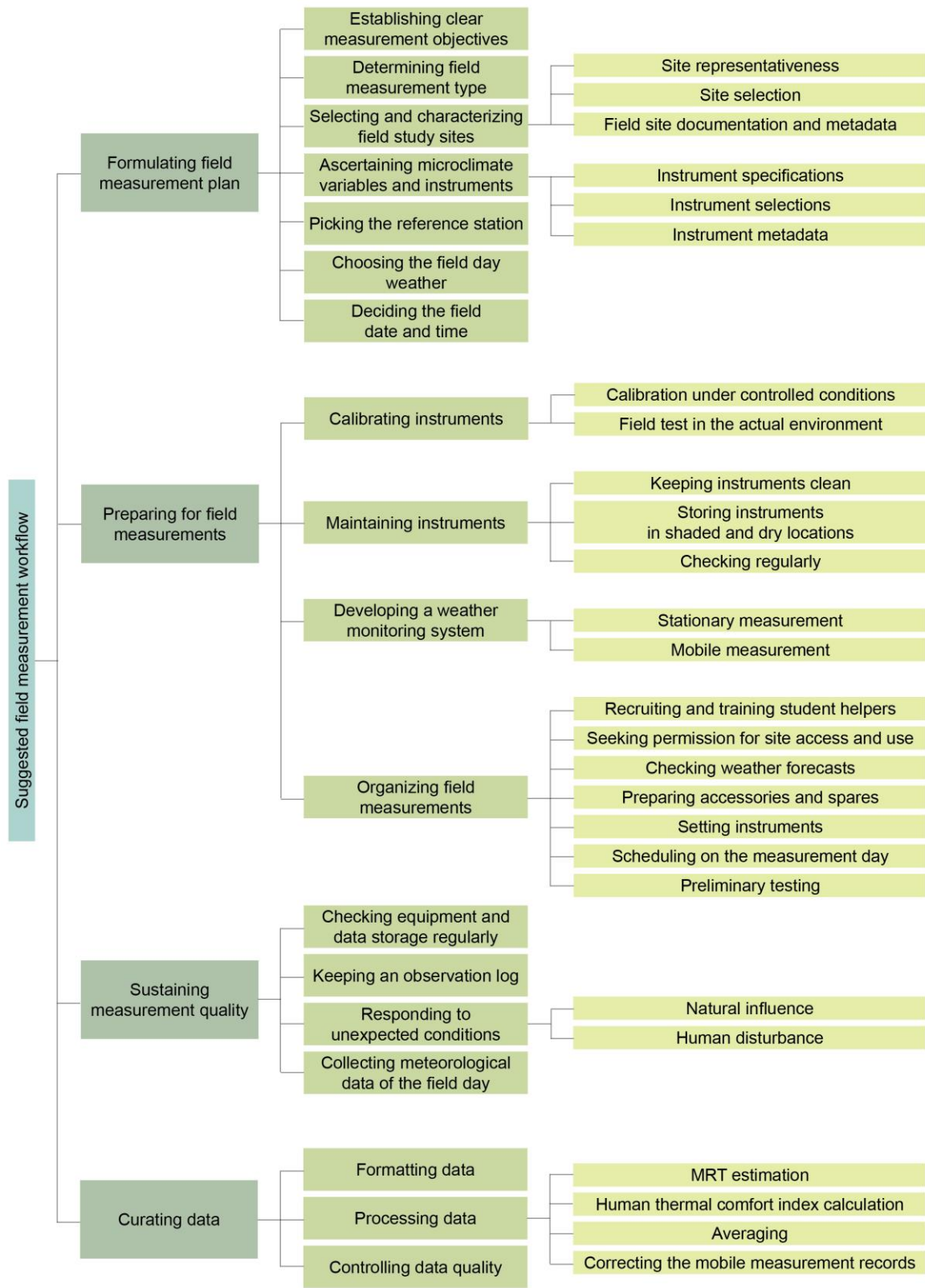


Fig. 2. The suggested field measurement workflow and proposed steps.

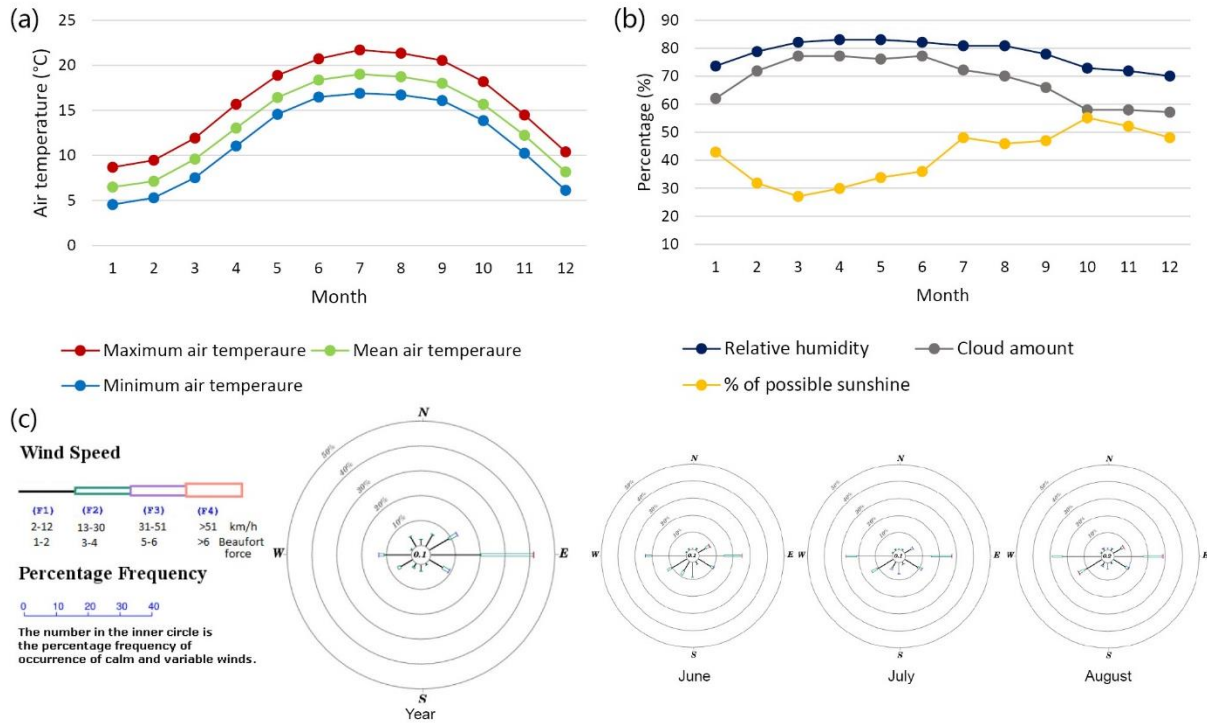


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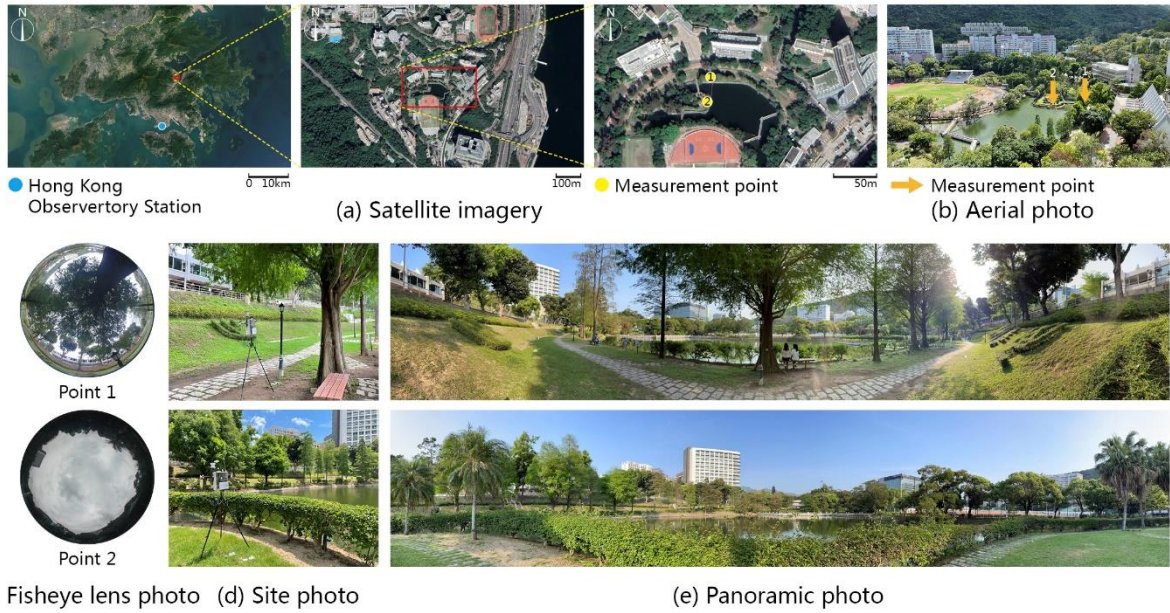
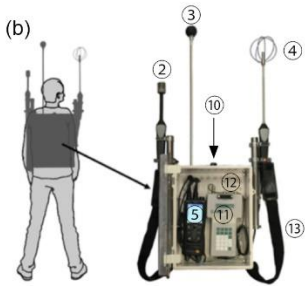


Fig. 4. Examples of site aerial photographs and ground images.



- ① Net radiometer
- ② Air temperature and relative humidity sensor (protected from direct sunlight)
- ③ Globe thermometer
- ④ Wind speed sensors
- ⑤ Data logger for air temperature, relative humidity and wind speed sensors, and globe thermometer
- ⑥ Data logger for net radiometers and thermocouple
- ⑦ Portable battery for data logger ⑥
- ⑧ Thermocouple
- ⑨ Tripod
- ⑩ Pyranometer
- ⑪ Data logger for pyranometer
- ⑫ Straps
- ⑬ Protection case

Fig. 5. An example of the self-developed weather monitoring systems: (a) the stationary station type; (b) the type for mobile measurement.

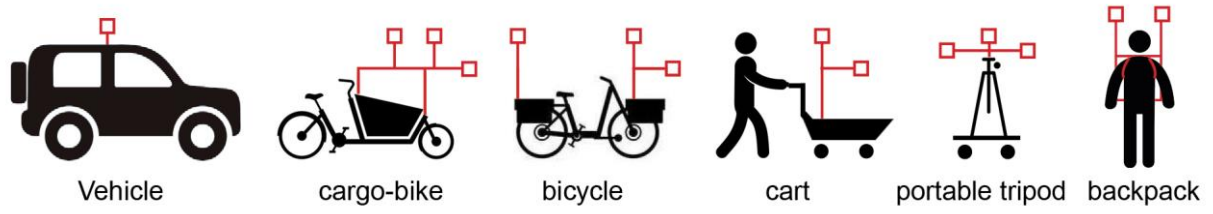


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Table 1.

The comprehensive metadata checklist for microclimate field measurements.

| Metadata category | No. | Item | Definition | Example |
|---------------------------|-----|--------------------------------------|--|---|
| 1. Purpose of observation | 1 | Purpose of observation | The intended application(s) for which the observation is primarily made [20] | To investigate the thermal environment of some green areas |
| | 2 | Date of measurement | The measurement date | 21.06.2022 (Summer solstice) |
| 2. Basic information | 3 | Time of measurement | The period over which a measurement is taken | 08:30-19:00 |
| | 4 | Season | The season when the measurement is taken | Summer |
| | 5 | Observed weather condition | The weather condition on the measurement day | Fair clear sky day |
| | 6 | Country name | The country where the measurement is taken | China |
| | 7 | City name | The city where the measurement is taken | Hong Kong SAR |
| | 8 | City latitude and longitude | The latitude and longitude of the city of measurement | 22.32° N, 114.17° E |
| | 9 | City elevation | The elevation of the city of measurement | The territory's highest point is 957 m above sea level |
| 3. Local environment | 10 | City geomorphology | Description of the landforms of the city of measurement | Hong Kong has a compact urban built form consisting of high-rise and high-density dwellings, and mixed land uses. Hong Kong's terrain is hilly and mountainous, with steep slopes. Lowlands are found mainly in the northern part of Hong Kong. |
| | 11 | City orography | Description of the terrain of the city of measurement | (See Fig. 4) |
| | 12 | Mesoscale map | The city unit map [5] | Subtropical |
| | 13 | Climate region/zone | The climate region of the measured city, e.g., tropical, subtropical, etc. | Cfa |
| | 14 | Köppen–Geiger climate classification | The Köppen climate classification of the region where the observing facility is located. The Köppen-Geiger | |

4. Site environment

| | | | |
|----|-----------------------------------|---|---|
| | | climate classification scheme divides climates into five main groups (A, B, C, D, E), each with types and subtypes [20] | |
| 15 | Local climate information | Description of the city's climate conditions | (See Fig. 3) |
| 16 | Measurement area | The location where the measurement is taken | The Chinese University of Hong Kong |
| 17 | Number of stations | The number of weather stations or monitoring systems used in the measurement | 2 |
| 18 | Locations of stations | Description of the measurement sites | Site 1: under a tree, near the Lake Ad Excellentiam |
| 19 | Location of the reference station | Description of the reference station | The reference station is located in an open area near the Lake Ad Excellentiam |
| 20 | Reasons for site selection | Description of the measurement site selection criteria | Site 1 is for measuring the thermal environment under a tree |
| 21 | Site map | The map to show all locations of measurement sites | (see Fig. 4) |
| 22 | Mobile route | The map to show the route of the mobile measurement | (should show in a site map, if any) |
| 23 | Site information | Non-formalized information about the location and surroundings at which an observation is made that may influence it [20] | Site 1 is located under a median size <i>Taxodium distichum</i> on the north bank of Lake Ad Excellentiam |
| 24 | Dominant land use | Description of the dominant land utilization type of the measurement sites | Institutional |
| 25 | Building conditions | Description of the surrounding buildings (e.g., building characteristics, surface material, building height, etc.) | A low-rise burned brick building is located north at 20 m from Site 1. A 13-story double glass curtain building is located in the northeast at about 100 m from Site 1. |
| 26 | Vegetation conditions | Description of the surrounding vegetation (e.g., the species, growth form, and characteristics of trees, shrubs, herbs, etc.) | Site 1 was under a <i>Taxodium distichum</i> tree with a 10 m height, 6.2 m crown width, 3 m bole height, and 4.86 LAI. A row of <i>Hibiscus schizopetalus</i> with a height of 1 m is situated to the south of Site 1. |
| 27 | Ground cover conditions | Description of the ground cover materials in the vicinity of the observation | 3 cm height grass under Site 1 |

| | | | | |
|---|------------------|---|---|--|
| 5. Instruments and methods of observation | 28 | Anthropogenic heat/cooling/moisture conditions | Description of human-made heat/cooling/moisture at the facility or in the vicinity that may influence the observation | A row of air conditioners hanging on the first floor of the low-rise building, 20 m north from Site1 |
| | 29 | Traffic conditions | Description of traffic conditions in the vicinity that may influence the observation | Low traffic condition |
| | 30 | Buffer size (if any) | The radius used in urban morphology parameter calculation | 250 m (typical local size [5]) |
| | 31 | Urban morphology-related parameters | (The frequently-used urban morphology-related parameters and their definitions can be found in Appendix B) | Site 1: Building coverage ratio=0.13 Building volume density=3.6 Frontal area index=0.12 Green and blue coverage ratio=0.67 |
| | 32 | Sky occlusion conditions | The extent to which the sky is obscured is generally described as SVF (Sky View Factor) | Site1: SVF=0.21 |
| | 33 | Fisheye lens photo | Photo taken by a fisheye lens | (See Fig. 4) |
| | 34 | Measurement site photo | Photos of measurement sites at the pedestrian level | (See Fig. 4) |
| | 35 | Measurement/observing method | The method of measurement/observation used (e.g., field measurement, questionnaire survey, etc.) | Field measurement + questionnaire survey |
| | 36 | Measurement/observing type | The type of field measurement, e.g., stationary or mobile measurement | Stationary measurement |
| | 37 | Measured variables | Measured microclimate variables (e.g., air temperature, relative humidity, solar radiation, etc.) | Solar radiation |
| 38 | Measurement unit | Real scalar quantity, defined and adopted by the convention, with which any other quantity of the same kind can be compared to express the ratio of the two quantities as a number [20] | W/m ² | |
| 39 | Type of sensors | The type of sensors, e.g., a split sensor, all-in-one sensor, etc. | A split sensor | |

6. Sampling

| | | | |
|----|--------------------------------|---|---|
| 40 | Instrument manufacturer | Details of instrument manufacturer | Apogee |
| 41 | Instrument model | Details of instrument model | SN-500-SS |
| 42 | Instrument type | Details of instrument type | Net radiometer |
| 43 | Response time | Details of instrument response time | 0.5 s |
| 44 | Measuring Range | Details of the instrument measuring range | 0–2000 W/m ² (net shortwave irradiance) |
| 45 | Instrument uncertainty | Details of instrument uncertainty, the numerical expression of the instrument accuracy [21] | 5% |
| 46 | Calibration | Descriptions of calibration process and results | Calibration conducted by the manufacturer Calibration uncertainty: 5% |
| 47 | Traceability | A statement defining traceability to a standard, including a sequence of measurement standards and calibrations used to relate a measurement result to a reference [20] | Calibration can be traced to World Radiometric Reference (WRR) |
| 48 | Instrument routine maintenance | Description of maintenance routinely performed on an instrument [20] | Clean radiometer domes before starting measurement |
| 49 | Exposure of instruments | Description of any shielding or configuration/setup of the instrumentation or auxiliary equipment needed to make the observation or to reduce the impact of extraneous influences on the observation [20] | Radiation shield used for temperature-humidity probe |
| 50 | Vertical distance of sensor | The vertical distance of the sensor from a (specified) reference level, such as the ground [20] | 1.5 m above the ground for pedestrian level study |
| 51 | Mounting info | Descriptions of how the instruments are mounted | Instrument box mounted on a tripod. Staggered mounting of instruments to avoid blocking incoming radiation and wind |
| 52 | Set-up photos | Photos showing how the instruments are mounted | (See Fig. 5) |
| 53 | Analysis period | The period that the measured data is used for analysis | 9:00 –19:00 |
| 54 | Temporal sampling interval | The period between the beginning of consecutive sampling periods [20] | 1 min |

| | | | | |
|----------------------------------|----|--|--|---|
| | 55 | Problems encountered | Descriptions of aberrant natural/human issues encountered in field measurement | A pedestrian touched the shortwave radiation sensor at 2:00 p.m. |
| | 56 | Data-processing methods and algorithms | The methods and algorithms used to process data | Averaged every 30 min |
| 7. Data processing and reporting | 57 | Software/processor and version | The details of software/processor applied in the data processing | Microsoft Excel 2013 |
| | 58 | Level of data processing | The level of data processing (e.g., pre- or post-processing) | Pre-processing |
| | 59 | Uncertainty of measurement | The non-negative parameter associated with the result of a measurement that characterizes the dispersion of values that could reasonably be attributed to the observation/measurement [20] | An outlier appeared at 2:00 p.m., maybe because the pedestrian blocked the incoming solar radiation |
| 8. Data quality | 60 | The procedure used to estimate uncertainty | A reference or link pointing to a document describing the procedures/algorithms used to derive the uncertainty statement [20] | Origin8.5 |

Table 2.

Requirements on measuring range and uncertainty (the ISO standard for accuracy) of instruments for stressful thermal environments according to ISO 7726 [26].

| Measured parameter | Measuring range | Accuracy | |
|--|--|---|---|
| | | Required | Desirable |
| Air temperature | -40°C to +120°C | ± 0.5°C (0°C to 50°C) ± 5°C (0°C to 50°C) | ± 0.25°C (0°C to 50°C) (Required accuracy/2) ± 5°C (0°C to 50°C) |
| Mean radiant temperature | -40°C to +150°C | ± [5+0.08 (MRT-50)] °C (50°C to 150°C) | ± [0.5+0.04 (MRT-50)] °C (50°C to 150°C) |
| Air velocity | 0.2 m/s to 20 m/s | ± (0.1+0.05Va) m/s | ± (0.05+0.05Va) m/s |
| Absolute humidity expressed as the partial pressure of water vapor | 0.5 kPa to 6.0 kPa | ± 0.15 kPa | / |
| Surface temperature | -40°C to +120°C | ± 1°C (-10°C to 50°C) >50°C: ±[1+0.05(Ts-50)] ± 5 W/m ² (-300 W/m ² to 100 W/m ²) | Required accuracy/2 |
| Radiation directional | -300 W/m ² to 2500 W/m ² | ± 10 W/m ² (100 W/m ² to 1000 W/m ²) ± 15 W/m ² (1000 W/m ² to 2500 W/m ²) | / |

Table 3.

The advantages and limitations of contact and non-contact temperature measurements.

| Temperature measurement category | Instruments type | Advantage | Limitation |
|---|--|---|---|
| Non-contact (infrared sensors) | Scanning radiometer (also known as a thermal imaging camera) | <ul style="list-style-type: none"> ● can give temperature readings for each pixel of the entire thermal image from larger distances (hand-held or drone-mounted) ● allow researchers to visualize an entire scene in a thermal unit | <ul style="list-style-type: none"> ● influenced by the emissivity of the surface |
| | Point radiometer (also known as a spot pyrometer or a temp gun) | <ul style="list-style-type: none"> ● remote measurement of temperature ● store the detected temperature directly ● easy to carry and use | <ul style="list-style-type: none"> ● single spot measurements ● influenced by the emissivity of the surface |
| Contact | Contact thermometers (resistance, thermocouples) | <ul style="list-style-type: none"> ● simple working principles ● short response time ● wide temperature ranges ● small size ● low price ● easy installation | <ul style="list-style-type: none"> ● single spot measurements ● Using a contact thermometer may change the heat exchange between surface and environment, especially on a surface with low thermal conductivity, thereby resulting in false measurements [26] |